

# Volunteering with CPS



Visit [cpsvolunteers.org](http://cpsvolunteers.org) to submit an online application to Volunteer Programs.

School accepts the volunteer application and designates per Volunteer Policy, if they are a Level I or Level II volunteer. In order to be approved, the candidate must visit the school in person and show his/her photo ID to the Volunteer Coordinator.



**Level I Volunteers** will be emailed: 1) A pre-populated fingerprint form to take to any Accurate Biometrics location 2) A form to complete a TB test

**Level II Volunteers** are processed as soon as possible and will receive a letter from Volunteer Programs stating they are approved to start volunteering. Usually takes 1 week. (Level II volunteers do not need to undergo a background check and TB test.)



Volunteers will be instructed to upload their Accurate Biometrics receipt and TB test receipt to their CiviCore profile. This will allow Volunteer Programs to track their results.

Once all documentation has been submitted, if approved, Level I Volunteers will receive an approval letter stating they are cleared to start volunteering. Process takes 2-5 weeks.

